



Nandurbar Taluka Vidhayak Samiti's
G. T. PATIL ARTS COMMERCE AND SCIENCE COLLEGE,
NANDURBAR – 425412
NAAC ACCREDITED 'A' GRADE
(Affiliated to KBC North Maharashtra University, Jalgaon)

Prof. V. S. Shrivastava
Principal

Email: gtpcollege@rediffmail.com
Ph: 2564-222293
Website: ntvsgtpcollege.org

EXAMINATION POLICY

Assessment Policy

The Policy of the College regarding testing and evaluation is as follows:

1. Assessment of Students will be through tests, examinations, seminars, assignments, environmental projects and or other modes as decided by the Continuous Assessment and Examination Committee of the College.

- Continuous Internal Assessments (CIA) will be done during the semester (within the class hours/designated time slots) or as deemed by the institution. CIA will be for a total of 40 marks while the Final End Semester Examination (FESE) will be for a total of 60 marks. CIA I and CIA-II will be conducted by the college for all departments at a centralized facility (or with a variation in individual departments, with prior permission from the Principal).
- Final End Semester Examinations will be held on dates as prescribed in the University/College Academic Calendar unless otherwise determined by the institution for reasons best known to the institution.
- Assessment (both Continuous and Final End Semester) will be either wholly internal (for F.Y.).
- All assessment methods are compulsory and students must necessarily attend and undertake all the testing components administered for a particular subject.
- Students who fail to complete the tests / seminars /assignment will have to meet the Principal with valid reasons for missing the same. Students who have missed an exam/test will be permitted to appear for a single 100-mark additional examination at the end of the following semester. In exceptional circumstances, alternate/appropriate measures may be taken by the Principal in keeping with the policy of the institution.
- Students who have missed one/two CIAs as they were representing college in some University/State/National level event or due to a health issues/ death in the immediate family, will be administered the tests after due process.





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- The above ordinances may be altered through the special authority vested with the Principal.
- 2. Students must carry their College Student ID card and the Hall ticket (if applicable), to the
- Examination hall for CIA and FESE.
- 3. Material provided/appliances permitted.
- Students will be provided with answer books and additional sheets if required. Students must ensure that the answer sheet used by him/her is signed by the supervisor with the date of that examination. No other sheets of paper will be permitted for use for the CIA (written test in a central facility) and FESE.
- Students will be provided with Logarithm Books / Tables etc. if required as per the question paper.
- Calculators will be permitted if required and after checking by the Hall invigilator / teacher.
- 4. Any malpractice which violates academic integrity will be taken note of and student dealt with appropriately in keeping with the policy of the institution on Academic Integrity. Students must follow the examination policies. Failure to do so would be considered a violation of Academic Integrity. Information about examinations will be provided by the examination schedule displayed on the respective notice boards.

General Policies

Final End Semester examination is graded based and the answer sheets (S. Y., T. Y., PG-1 and PG-2) were forwarded to University in accordance with rules and regulations framed by the University. While F. Y. Final End Semester examination will be assessed in the college.

1. Students are expected to follow the rules and regulations of the college examination committee.
2. Unauthorized devices such as mobile phones are not allowed in the examination hall. The usage of a scientific calculator is permitted for those examinations only if the paper setter gives instructions.





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3. Students must not write their names nor indicate their identity or make any personal comments anywhere on the answer sheet.
4. Students who fall ill or have an emergency before the examination should inform the examination committee; during an examination should inform the invigilator.
5. A student with less than 75% attendance in a course will not be allowed to appear for the Final End Semester Examination (FESE) in that course.
6. Students with disabilities should submit a written request for examination modifications to the Principal, no later than one month before the start of the examination period. Students with disabilities appearing for the examinations must provide appropriate documentation of her/his disability to qualify for modifications.

Grading Policies

1. Evaluation of Theory Courses:

- a. For the F.Y. courses, a single evaluation without Moderation for all courses is applicable.
- b. At the S. Y. and T. Y., answer papers are subjected to assessed by University Authorities.

2. Evaluation of Practical Courses:

- a. All practical journals to be signed by the Faculty-in-Charge (FIC). The Head of Department along with the Principal will certify these Journals. Marks are allocated for CIA and FESE practicals in accordance with the rules framed by University Authorities.
- b. A student whose Journal is not certified in a Course will be given ZERO marks for the Journal in that Course.

Academic Integrity

NTVS's G. T. P. Arts, Science, and Commerce College, Nandurbar has the responsibility to promote academic honesty and integrity.

1. Students are not permitted to:

- a. carry on their person/deposit within their reach mobile phones, smart watches, programmable calculators, notes, books, scribbled chits etc.





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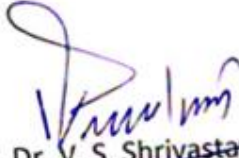
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b. write any matter pertaining to the test/examination on their body/clothing or communicate with any other candidate while the examination is in progress.

2. All rules applicable to a regular student, apply to a student with disabilities as well.

3. A student observed using unfair means will have to depose before the Unfair Means Committee constituted by the College. The committee, after talking to the student and reviewing the case will recommend a course of action to the University Authorities. The penalty for an act of academic dishonesty is decided by University Regulatory Body.




(Prof. Dr. V. S. Shrivastava)
Principal
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G.T. Patil Arts, Commerce &
Science College
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